

**Minutes of the State of Nevada  
Board of Registered Environmental Health Specialists Meeting  
(REHS)  
August 14, 2013**

**Location:** Southern Nevada Health District  
330 S. Valley View Blvd., Conference Room 1, 1<sup>st</sup> Floor  
Las Vegas, Nevada 89107  
Wednesday, August 14, 2013  
10:00 am

**REHS Quorum Present:** Tony Macaluso, REHS, Chairman  
Larry Law, REHS, Secretary  
Richard Elloyan, REHS, Member (via telephone)  
Drew Skeen, FMP, Member

**REHS Absent:** None

**Other Attendees:** Kris Schamaun, Recording Secretary

- 1.\* Call to Order – Tony Macaluso, Chairman.**  
Chairman Tony Macaluso called the meeting to order at 10:07 am.
- 2.\* Roll Call/Quorum – Tony Macaluso, Chairman.**  
Chairman Macaluso called roll as indicated by the “REHS Quorum Present and REHS Absent” as listed above. A quorum was present and the meeting had been duly noticed.
- 3.\* Public Comment: Please note that no action may be taken on any matter raised during the public comment period, unless such matter itself has been specifically listed above as an action item. Public comment is limited to two minutes per person.**  
No comments.
- 4. \* Approval of Minutes from the May 15, 2013 Board Meeting.**  
Member Law motioned and Member Skeen seconded the motion to approve the May 15, 2013 meeting minutes as submitted. The motion carried unanimously.
- 5.\* Closed session pursuant to 241.030(1) to review recent applications for registration, testing or reciprocity of the following pending applications for registration:** There was no discussion during closed session.
- 6. \* Discussion and possible action regarding applications submitted under Closed Session.** Member Law motioned and Member Skeen seconded the motion to accept and approve applicant Emily Sanders as REHST, applicant Brett Bunderson as REHST, applicant Daniel Burns as REHST, applicant Brittany Lewis as REHST, applicant Deborah Clark as REHST, Christian De

Haan as REHST, and applicant Anthony Santiago as REHST, the motions carried unanimously.

- 7.\* **Discussion and possible action regarding office space for the Nevada Registered Environmental Health Specialists Board.** Chairman Macaluso contacted Julie Kidd in the office of Buildings and Grounds. There is an application that will need to be completed. A building within a state property is looked for first, then if nothing is found it would go to bids or certain contractors the state uses and it could take several months. Chairman Macaluso asked if the Board would like him to proceed in filling out the application and searching for space for the REHS office. Member Elloyan and Law stated they would like to pursue searching for space via the state office of Buildings and Grounds. The Board stated it would be ok to discard the empty filing cabinets that are not being used and are not fully functioning. Recording Secretary Schamaun asked how long previous documents, letters, bank statements, inactive REHS files, etc. needs to be retained by the Board. Chairman Macaluso will place a call to the state to inquire how long files and records are required to be retained. Chairman Macaluso motioned to pursue through the State Purchasing Dept. to require space for the REHS Board and write a letter to satisfy the requirements for resolution and sign from the Board. Member Skeen seconded the motion. The motion carried unanimously.
8. \* **Discussion and possible action of a MOU with Nevada Attorney General's office regarding the services they provide.** Last year the Board received a letter asking if the Board was going to use them. Previously the Board used them on an hourly basis. Chairman Macaluso filled out the form and returned it to them. The Attorney General's office returned the letter and stated services will continue on an as needed, hourly basis. Because their services are used rarely and quarterly retainer is not necessary.
9. \* **Discussion and possible action regarding new open meeting laws and how it affects the REHS Board.** New laws began July 2013. The board it required to post the meetings on the States website that will be created by January 2014. Chairman Macaluso did not receive a contact person as of yet but will follow up with them to obtain a contact person. Member Elloyan asked if the agenda is posted on the state website does that eliminate the posting in other state facilities. Chairman Macaluso did not see where it states that and would have to look into that. Member Skeen stated he thought it would be in addition to the other postings in state facilities.
- 10\*. **Discussion of SB21 and how it pertains to the REHS Board.** Chairman Macaluso attended a meeting a couple of weeks ago, he was contacted by the controller's office that SB21 had passed. It has to do with collection of debts to the state. They will require any board to provide a list of its members and some type of identification number such as a SSN to the controller's office depending on when we do our renewals. The list would be due in either January or July. The list will be compared with their list to see if any registrants owe money to the state. If the registrant does not pay the debt the Board would receive a letter not to renew their registration. Chairman Macaluso would provide a spreadsheet or form to complete and return to the state to Kris Schamaun to submit the information.

- 11.\* Secretary's Report (for possible action) – Larry Law.** There is no information to report at this time. Secretary Law asked if there is anything in the NRS that says other board members cannot be Chairman of the board. Member Elloyan said that he is excluded since he is a state employee. Member Elloyan and Chairman Macaluso did not know of any other exclusion
- 12.\* Public Comment: Please note that no action may be taken on any matter raised during the public comment period, unless such matter itself has been specifically listed above as an action item. Public comment is limited to two minutes per person.**  
There were no public comments.
- 13\* Set Next Meeting date and location.**  
Member Law motioned and Member Elloyan seconded to set the next meeting for November 13, 2013 in Reno, NV at 10:00 am location to be determined. The motion carried unanimously.
- 14.\* Adjourn**  
There being no further business, the meeting was adjourned at 10:29a.m.

Respectfully submitted,  
Kris Schamaun, Recording Secretary