



State of Nevada  
**Board of Environmental Health Specialists**

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**MINUTES OF PUBLIC MEETING**  
**October 18, 2021**

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Members Present: Brian Northam, Amber English, Drew Skeen, Teresa Hayes, James Barnes  
Members Absent: None  
Staff Present: Loretta Ponton, Executive Director  
Henna Rasul, Sr. Deputy Attorney General  
Public Present: Candice Konold, Larry Rogers

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Chair Northam called the meeting to order at 10:01 a.m. A voice roll call confirmed a quorum was present.

**Public Comment:** There were no comments.

**Approval of the Minutes:** Chair Northam asked if there were any corrections or revisions to the meeting minutes of June 14, 2021. Hearing none, called for a motion.

Jim Barnes made the motion, seconded by Teresa Hayes to approve the minutes of June 14, 2021. The motion passed.

**Registrations:** Chair Northam asked if there were any comments or questions on the registrations issued by staff. Hearing none called for a motion.

Teresa Hayes made the motion, seconded by Jim Barnes to ratify the registrations issued by staff as listed. The motion passed.

**PUBLIC WORKSHOP – Proposed Regulation**

Henna Rasul, Sr. DAG stated the public workshop allows public comments and is not an action item.

Brian Northam called upon Loretta Ponton to facilitate the Public Workshop.

Ms. Ponton reiterated the workshop is to solicit comments from interested parties on proposed draft regulation. Ms. Ponton summarized each section of the regulation, allowing public comment after each section as follows:

New Section - clarifies requirements for establishing proof of compliance with fingerprinting

There were no public comments.

NAC 624A-LCB File No. R075-19 Section 3 (1) - establishes a minimum period of 18 months of training prior to requesting approval to take the REHS examination.

Mr. Roger requested clarification regarding the completion of 18 months of training prior to requesting approval to take the REHS exam; and if that applied to individuals who qualified by means of education. Ms. Ponton clarified this section applies only to those who did not meet the REHS educational component without training; those who are currently completing a two-year training component.

NAC 624A-LCB File No. R075-19 Section 3 (2) - establishes the timeline for requesting authorization for re-take of the REHS examination if the trainee does not receive a passing score at 30 days after the date of completion of the previous exam.

There were no public comments

NAC 625A-LCB File No. R075-19 Section 4 - updates the name of a training program approved by the board by removing reference to Department of Taxation and revising to reference the Cannabis Compliance Board.

There were no public comments.

NAC 625A-LCB File No. R075-19, Section 9 - increases the fees charged by the Board for an initial standard or provisional registration and renewal of a standard and provisional registration. The change increases the fees by \$25.00 for initial registration for REHS, \$50.00 for initial provisional registration for EHST and \$25.00 for renewal of a standard or provisional registration.

Mr. Rogers asked if the Board had considered any other means to address the impact on new applicants.

Ms. Ponton clarified that fees were reduced when NRS 625A was updated in 2019; the impact of the reduction has resulted in deficit annual revenue to cover operating costs. The proposed revision will generate about \$6,000 annually in additional revenue; the initial registration fee includes the costs of the fingerprint background checks. Applicants were responsible for paying the fingerprinting fee prior to 2019.

There were no further public comments. Ms. Ponton closed the public workshop.

**Consideration of Proposed Regulation** – Brian Northam asked members if they had any comments or discussion on the proposed revisions. Having considered public comments and hearing no further discussion by the Board, Mr. Northam called for a motion.

Teresa Hayes made the motion, seconded by Amber English to submit the proposed regulation to the Legislative Counsel Bureau for drafting for Public Hearing at the next Board meeting in February 2022. The motion passed.

**Executive Director's Report:** Chair Northam called upon Ms. Ponton. Ms. Ponton directed the members to the written report and provided a summary of registration statistics. Ms. Ponton stated there are 258 current registrants; that number will decrease with the December 31 expiration/renewal period. Numbers have remained steady at around 250.

FY 2021 Year End Balance Sheet / Financial Statements - Ms. Ponton provided a review of the Board's FY 2021 financials statements and State Balance Sheet submitted to the LCB Audit Division and Governor's Finance Office as required by NRS 281G.

FY 2022 1st Quarter Financial Statements as of September 30, 2021 - Ms. Ponton reported revenue of \$4,525 and expenses of \$7,244 for a net loss of \$2,719.

Loretta Ponton reported the Live Scan fingerprinting authorization has been revised to ensure the Board is charged for new applicant fingerprints. Individuals who previously paid the fingerprint fee to for electronic fingerprinting will be reimbursed.

Ms. Ponton provided an informational report on staff and examination process changes made by NEHA. The new NEHA examination is now in effect.

Ms. Ponton concluded with an update on the activities of the Administrative Collaborative.

Brian Northam called for a motion.

Teresa Hayes made the motion, seconded by Jim Barnes to approve the Executive Director's Report and Financial Statements as presented. The motion passed.

**Report by Deputy Attorney General:** Henna Rasul stated she had no report.

**Report by Board Chair** – Chair Northam asked members if they had any comments or future agenda items.

Members discussed the number of pending new hires who will be submitting applications for registration and registrant/employee terminations.

**Public Comment:** Chair Northam asked if there were any public comments. There were no public comments.

**Adjournment:** Chair Northam adjourned the meeting at 10:29 a.m.