

**Minutes of the State of Nevada
Board of Registered Environmental Health Specialists Meeting
(REHS)
November 17, 2014**

Location: Southern Nevada Health District
330 S. Valley View Blvd., EH Conference Room 2
Las Vegas, Nevada 89107
Monday November 17, 2014
10:00 am

REHS Quorum Present: Tony Macaluso, REHS, Chairman
Larry Law, REHS, Secretary
Bob Stulac, REHS, Member
Drew Skeen, FMP, Member

REHS Absent: None

Other Attendees: Kris Schamaun, Recording Secretary

- 1.* Call to Order – Tony Macaluso, Chairman.**
Chairman Tony Macaluso called the meeting to order at 10:12 am.
- 2.* Roll Call/Quorum – Tony Macaluso, Chairman.**
Chairman Macaluso called roll as indicated by the “REHS Quorum Present and REHS Absent” as listed above. A quorum was present and the meeting had been duly noticed.
- 3.* Public Comment: Please note that no action may be taken on any matter raised during the public comment period, unless such matter itself has been specifically listed above as an action item. Public comment is limited to two minutes per person.**
No comments.
- 4. * Approval of Minutes from the August 13, 2014 Board Meeting.**
Secretary Law motioned and Member Skeen seconded the motion to approve the August 13, 2014 meeting minutes as submitted. The motion carried unanimously.
- 5. * Discussion regarding receiving and handling complaints submitted to the board.** Chairman Macaluso spoke with the Attorney General’s office and there should be a written procedure on the website on how to submit a complaint to the board. A form should be made up that needs to be notarized by the complainant and submitted for a formalized process. If the board receives any emails directly

the complainant can then be directed to the website for the formal process. There may be a need for an administrator. It was brought up by Henna Rasoul with the Attorney General's office that we may need to have an office with office hours, and available to answer phones during those hours.

6. * **Closed session pursuant to 241.030(1) to review recent applications for registration, testing or reciprocity of the following pending applications for registration:** No applicants were present during the closed session discussions.
7. * **Discussion and possible action regarding applications submitted under Closed Session.** Secretary Law motioned and Member Stulac seconded the motion to accept and approve applicant Mark Sproat as REHS, applicant Katrinka Chapek as REHS, applicant Greg Parks as REHS, applicant Lindsey Doolittle as REHST, applicant Joseph Roller as REHST, applicant Dianna Karlicek as REHST, and applicant Jason Garcia as REHST, the motions carried unanimously.
- 8.* **Secretary's Report (for possible action) – Larry Law.** The account balance \$27,806.20 not including recent application fees received.
- 9.* **Public Comment: Please note that no action may be taken on any matter raised during the public comment period, unless such matter itself has been specifically listed above as an action item. Public comment is limited to two minutes per person.** There were no public comments.
- 10* **Set Next Meeting date and location.**
Secretary Law motioned and Member Stulac seconded to set the next meeting for February 9, 2015 at 10:00 am in Las Vegas, NV at the Southern Nevada Health District, room to be determined. The motion carried unanimously.
- 12.* **Adjourn**
There being no further business, the meeting was adjourned at 10:25 a.m.

Respectfully submitted,
Kris Schamaun, Recording Secretary